

**Roswell Independent School District
Job Description**

Job Title: DEAF AND HARD OF HEARING EDUCATIONAL ASSISTANT

Reports To: DEAF AND HARD OF HEARING TEACHER/ASSISTANT SUPERINTENDENT FOR SPECIAL SERVICES

General Job Description:

Under direct supervision of Deaf and Hard of Hearing Teacher

Essential Duties and Responsibilities:

1. Work directly with teacher of Deaf and Hard of Hearing students.
2. Implement lesson plans and teaching strategies under the teacher's supervision.
3. Travel to Deaf and Hard of Hearing students' assigned school to deliver educational services under the teacher's supervision.
4. Work directly with Deaf and Hard of Hearing students.
5. Maintain accurate logs of all services and progress of each assigned student and maintain a daily log of activities and travel.
6. Read and understand IEP's goals and objectives to assure student is progressing.
7. Assist the Deaf and Hard of Hearing teacher in lesson planning based on each student's classroom expectation.
8. Maintain confidentiality with sensitive matters.
9. Be flexible and able to prioritize tasks and maintain accurate and detailed records.
10. Report to work on time and work no less than 7 hours per day.
11. Work independently with very little supervision.
12. May be required to perform other related function as assigned by your supervisor.

Supervisory Responsibilities:

None

Qualifications:

1. High School diploma or GED
2. Two years' experience working with Deaf and Hard of Hearing students.
3. Proficient in American Sign Language (ASL) and ASL finger spelling.
4. Proficient in Augmentative Communication
5. Valid Drivers' license and Car Insurance (if traveling from site to site)
6. Knowledge of and understanding of Deaf Culture.
7. Sensory Integration with Deaf and Hard of Hearing students.
8. Environmental adaptation.
9. IEP's as related to students' needs.

Physical Requirements:

Sitting, standing, lifting and carrying (up to 40 pounds), climbing stairs, reaching, squatting, kneeling, having full mobility of fingers/hands, and moving light furniture may be required, unless ADA accommodations have been mutually agreed on and does not create an undue hardship upon the district.

Safety and Health:

Knowledge of universal hygiene precautions (blood borne pathogens, body fluids, etc.)

Equipment/Material Handled:

Must know how to properly operate, or be willing to learn to operate, multi-media equipment including current technology as needed.

DEAF AND HARD OF HEARING EDUCATIONAL ASSISTANT (CONT'D)

Work Environment:

Must be able to work within various degrees of noise and temperature. Interruptions of work are routine. Flexibility and patience are required. Must be self-motivated and able to complete job assignments without direct supervision. After hours work may be required. May make site visits when needed. May work under stressful conditions on occasion.

Terms of Employment:

Salary and work year to be established by the Board.

I have read and understand the responsibilities and duties as described in this job description and can meet all essential functions.

Signature

Printed Name

Date